

CASTLE CAMPS PARISH COUNCIL

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MINUTES

FOR MEETING HELD ON THURSDAY 14TH NOVEMBER 2019 MEETING AT 8.00PM IN CASTLE CAMPS VILLAGE HALL

PRESENT: Chris Basham (Vice Chairman), Clive Germany, Terry Chapman, Dan Hoddinott, Roy Harper, Mike Peirson & John Biggs,

In attendance: Melanie Laing (Parish Clerk), John Batchelor (District Councillor), Cindy Smith & 3 parishioners

The meeting started at 8.00pm

1. Apologies and reasons for absence Apologies received from Sue Herbert due to personal commitments, Henry Batchelor (County Councillor) due to attending another meeting, Apologies were accepted

2. Approval of Minutes of meetings: Council meeting 12th Sept 2019, proposed by John Biggs, seconded Terry Chapman - all present at that meeting agreed. Planning meeting 10th Oct 2019, proposed by Dan Hoddinott, seconded Terry Chapman - all present at that meeting agreed. All Minutes were signed.

3. Declarations of interest. Chris Basham declared an interest in item 7, Planning.

4. Co opt new Councillor Cindy Smith, proposed by Dan Hoddinott, seconded by John Biggs, All agreed. The Declaration of Acceptance of Office & Financial Interests were completed and signed

5. District and County Council items of interest.

John Batchelor District Councillor

Nothing to add since Nov report, which is attached

Councillors asked Cllr Batchelor to look into the problem of the water flowing up out of the drain outside Woodside, Bartlow Road and is flowing down the highway to the pond and has been since mid July. Cambridge Water although have identified the water is chlorinated are passing the buck to Highways and saying its not drinking water from a burst pipe but land seepage and it's a drainage problem.

Cllr Batchelor was also asked to look into the exposed cracked pipe near the sewage works which is now allowing water to run out onto the highway

6. Parishioners' Question Time.

Concerns were raised - over the water flowing down Bartlow Road, issues over the amount of money being spent on A1307 improvements v's lack of money spent on roads and pavements in the village, the central bollard at Bartlow Rd/A1307 junction being difficult to see at night now that it's a new style non illuminated one and the number of tradesmen's vehicles parked on the corner near Amsley House.

7. Discuss and vote on Planning applications

7.1 Parish Council

Reference	Address	Proposal
S/3551/19/VC	Land off Bartlow Rd	Variation of condition 2 (Approved plans) of Planning permission S/4299/17/RM- Approval of reserved matters of appearance, layout, scale and landscaping following outline planning permission S/0415/17/OL for the erection of up to 10 dwellings
Decision	There are strong concerns over the removal of the pumping station The variation has increased the surface area of the property rooves therefore rain water run off has increased. There are concerns that the slow release rain water storage units may not cope with the increased levels of water and will cause highway flooding problems Concerns over the public open space being left empty – better use of this area is needed for wildlife A clear condition must be added to this development to state that no back building is allowed, no rear access roads, no further addition or continuation to current roadway, and no further development All Councillors commented that they were pleased that these houses were being changed to bungalows as there is a need from current residents to downsize to this type of dwelling and remain in the parish All Councillors support this application based on the above condition to prevent back building being added	
S/3463/19/FL	The Nook Haverhill Rd	First floor rear extension (resubmission of S/1326/19/FL)

Decision	All Councillors present support this application
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7.2 District Council

Reference	Address	Proposal	Status
S/1779/19/FL	7 Park Lane	Demolition of existing side extensions & construct a two storey side extension and single storey rear extension	Approved 17/09/19
S/4630/18	Berghane Hall, Camps End	Discharge of Conditions 4 brick plinth, slate and weatherboard) and 9 (slate and salvaged brick) of planning consent S/2196/17/LB for replacement outbuilding for use as annexe, conversion of garage roof space for live-in staff and extension to existing garage to form entrance to staff accommodation. For information only	Refused 09/10/19
S/2625/19/FL	High Banks, Camps End	Erection of double garage	Approved 17/09/19
S/2368/19/FL	1-4 Park Lane, Castle Camps	Change of use to create hardstanding area for parking of 4 cars	Withdrawn 03/10/19
S/2986/19/FL	Oakview Barn Camps End	Demolition of existing agricultural buildings, with part restoration work, for a 4-bedroom dwelling with external landscaping and outbuildings	Withdrawn 04/11/09
S/3126/19/FL S/3127/19/LB	Barn, Brownings Farm, Camps End	Conversion and alteration of agricultural building to dwelling	Withdrawn 04/11/19
S/3164/19/FL	2 Park Lane	Storey and a half side extension	Refused 07/11/19
S/3301/19/FL S/3302/19/LB	Park Farm, Haverhill Road	Conversion of redundant farm outbuilding to one bed annex	Still out for consultation
S/3312/19/FL	1 Ivy Cottages High Street	2 storey side and rear extension as resubmission of S/4092/18	Approved 31/10/19

7.3 Appeals

Reference	Address	Proposal	Appeal Status
S/0751/19/FL	1 Park Lane	Proposed new front porch	Allowed 07/11/19

8. Parish Tree Warden will chase up dead trees reported at old orchard and Ruspers

9. Matters Arising – For information only

9.1 Moving Vehicle Activated Sign (MVAS) –Unit was active at High St/Haverhill Rd corner recording data outbound as concern over trade vehicles causing a hazard on bend, data revealed that vehicles are causing traffic to slowing down considerably. Next time unit is to be placed at Park Ln 30mph sign recording outbound speeds to enable data to be used as evidence to gain a Speedwatch area on Park Ln. MP/RH

9.2 Sessions were run in Oct. Site needed on Park Ln. evidence needed to back this up – see above DH

9.3 Local Highways Initiative grant (LHI) Invoice is on hold. Cllr Basham reported that 30mph roundels had been painted on Haverhill Rd this week. No news on installing the sockets and removable posts. School signs are now operating at the wrong times due to clock change Clerk

9.4 Parish benches update - none Clerk

9.5 Defibrillator units for Parish – none Clerk/ DH

9.6 Purchase of Speedwatch Area awareness signs - none SH

10. Matters for the council to discuss / vote on

10.1 Telephone Box levelling and conversion to community space –Awaiting quote MP

10.2 Community Highways Volunteer Scheme – relaunch in spring MP

10.3 Village Safety Log has been carried out. Some maintenance required on various items. Cllr Germany to put together a quote. Hedge on Pump Meadow has now been cut. Clerk to thank Footpath Officer for repairs carried out to foot bridge on footpath to church. Village sign being restored TC

10.4 Permission for Youth Club to have Xmas Tree on the Green proposed by Dan Hoddinott, seconded by Terry Chapman, All agreed Clerk

10.5 75th Anniversary of VE Day 08-10 May 2020 – in hand SH

10.6 Quote obtained from Bulb was at 12p/kwh. Bulb appointed as supplier of green electricity for parish lighting. Clerk to move forward with changing supplier

11. Playground

SH

11.1 Sport England Grant – initial quotes received. Clerk to submit preliminary grant request once final quote for concrete skate ramp is received

11.2 Update on Caledonia Play replacements and repairs – completed 25/09/19

DH

11.3 Yearly Safety Inspection MUGA repairs update: safe use sign for MUGA – Clerk to source. Soil and grass seed under basket swing – Mike Peirson. Repair crack in MUGA surface– Terry Chapman check and repair not necessary. Clive Germany to repair door

11.4 External, lockable weatherproof box for MUGA lighting containing light switch with lights activated on a timer. Sue Herbert to obtain quotes from 3 local electricians

SH

11.5 Entrance gateway to play area needs attention. Dan Hoddinott to investigate if spare matting left over from initial installation is available. Clerk offered to donate slabs

DH

11.6 Amey Community Fund yearly check form completed

Clerk

12. Finance

The Clerk

12.1 Receipts

Date	Payer	Item	Amount
08/09	S Irvine	Camps Review adverts	£24.00
20/09	SCDC	2 nd payment of Precept	£9,750.00

12.2 Payments since last meeting

Date	Payee	Item	Amount
30/09	Unity Bank	Service charge	£18.00
02/10	M Laing	Clerk wages Sept	£219.40
02/10	Essex Cares	Review printing	£135.00
02/10	SCDC	Bin emptying 1/04/19-31/03/20	£205.20

12.3 Payments to be agreed

Payee	Item	Amount
M Laing	Clerk wages Oct	£274.25
Royal British Legion	Poppy wreath & donation	£30.00
PKF Littlejohn	External Audit	£240.00
Cambridge County Council	Contribution to LHI £2000	On Hold
T Chapman	3 x LED bulbs for V Hall driveway	£26.94

Payments above proposed by Dan Hoddinott, seconded by John Biggs. All agreed

12.4 Account balances as of 31/10/2019

Maintenance	£671
Online account	£26,611
Sinking Fund & Grants	£11,213
Saver account #2	£191 (S106)

13. Clerks Items

13.1 Annual Return Part 3 and relevant docs has been approved by PKF Littlejohn

13.2 Finance meeting to discuss Precept to be held after Planning meeting on 12/12. Cindy Smith joined Finance working party

13.3 Report of all highways faults to be created and passed to Henry Batchelor for chasing

14. Matters for next Agenda and Notes

Tennis box next to MUGA needs attention

15. Date of Next Meeting: Planning – 12 Dec / Full Council – 9 Jan

Full Council in 2019/20: 09 Jan, 12 Mar / Planning Committee in 2019/20: 12 Dec, 13 Feb, 09 Apr

Meeting finished at 9.47pm. Melanie Laing